

# IAHCMM ORDER FORM

## CUSTOMER SHIPPING INFORMATION

To receive member pricing, a valid non-expired membership ID number must be provided on this form

|  |        |  |                             |
|--|--------|--|-----------------------------|
| Purchaser's Name   | and/or | Institution's Name                                     | Member ID # (if applicable) |
| Purchaser's Address (Note: we cannot ship to P.O. boxes) |        | City/State   | Zip Code                    |
| Primary Phone  | Fax    | Email (mandatory for all Canadian and overseas orders) |                             |
| Shipping Address (if different from above)               |        | City/State   | Zip Code                    |

|                               | Items Ordered<br>(Buy 10, get 1 free)  | Quantity | Item Price per item line<br>Member/Non-Member | Total Item Charge |
|-------------------------------|--|----------|---|-------------------|
| CENTRAL SERVICE COURSE        | Central Service Technical Manual, 8th Edition  |          | \$75/85                                       |                   |
|                               | Central Service Workbook, 8th Edition  |          | \$45/55                                       |                   |
|                               | Central Service Boxed Course   |          | \$99/135                                      |                   |
|                               | Central Service Technical Manual - Spanish 7th Edition   |          | \$80/90                                       |                   |
|                               | Central Service Technical Manual - Chinese 7th edition   |          | \$80/90                                       |                   |
| ENDOSCOPE REPROCESSING COURSE | Endoscope Reprocessing Manual, 1st Edition   |          | \$80/90                                       |                   |
|                               | Endoscope Reprocessing Workbook, 1st Edition   |          | \$50/60                                       |                   |
|                               | Endoscope Reprocessing Boxed Course  |          | \$120/140                                     |                   |
| INSTRUMENT SPECIALIST COURSE  | Inspecting Surgical Instruments: Illustrated Guide, 2nd Edition  |          | \$79  |                   |
|                               | Identification, Handling & Processing Study Workbook, 1st Edition  |          | \$85  |                   |
|                               | Instrument Specialist Boxed Course   |          | \$149   |                   |
| HEALTHCARE LEADERSHIP COURSE  | CS Healthcare Leadership Manual, 2nd Edition   |          | \$100/125                                     |                   |
|                               | CS Healthcare Leadership Workbook, 2nd Edition   |          | \$45/55                                       |                   |
|                               | CS Healthcare Leadership Boxed Course  |          | \$130/160                                     |                   |
| SUPPLEMENTAL EDUCATION        | ANSI/AAMI ST79:2017  |          | \$375/425                                     |                   |
|                               | ST91: Flexible and Semi-Rigid Endoscope Processing in Healthcare Facilities  |          | \$135/215                                     |                   |
|                               | Building for the Future: Construction & Renovation of Sterile Processing Facilities                                  |          | \$135/215                                     |                   |
|                               | Sterile Processing in Healthcare Facilities: Preparing for Accreditation Surveys                                     |          | \$135/215                                     |                   |
|                               | AAMI Basic Concepts in Sterilization Processes   |          | \$135/215                                     |                   |
|                               | Flash Cards  |          | \$25/35                                       |                   |
|                               | Circle Choice: Microbiology Surgical Procedures  |          | \$25/50                                       |                   |
| MISC.                         | CSSD Dictionary  |          | \$25/50                                       |                   |
|                               | Replacement for Certification Pins (for current certifications only)<br>Circle Choice CRCST CHL CIS CCSVP Fellowship |          | \$5   |                   |

**TERMS AND CONDITIONS** – All orders require one business day for processing. Orders will not be shipped the same day received, and next day air orders will be sent out the following business day (weekends and holidays not included). We regret that we cannot ship to post office boxes within the United States. All customs or duty fees for Canadian and overseas orders are the sole responsibility of the purchaser, and are not included with merchandise shipping charges. All requests for refunds or returns must be received in writing within 7 days of delivery date, and merchandise must be returned in new condition. Any return or refund is at the discretion of IAHCMM based on condition of products returned, time of ownership, and type of merchandise. If your membership status has lapsed, you will be charged non-member rates and no adjustments can be made once you have finalized your purchase.

| SHIPPING          |            |                                   |                         |                                   |  |  |
|-------------------|------------|-----------------------------------|-------------------------|-----------------------------------|--|--|
| Merchandise Total | USA Ground | Canadian (Next Day not available) | USA Next Day            | Overseas (Next Day not available) |  |  |
| \$0 - \$15        | \$0        | \$5                               | \$25                    | \$25                              |  |  |
| \$16 - \$85       | \$5        | \$10                              | \$50                    | \$50                              |  |  |
| \$86 - \$160      | \$15       | \$20                              | \$75                    | \$100                             |  |  |
| \$161 - \$500     | \$25       | \$25                              | Call for shipping quote | \$150                             |  |  |
| \$501 - \$1000    | \$50       | \$75                              |                         | \$250                             |  |  |
| \$1001 - \$2500   | \$100      | \$125                             | \$500                   |                                   |  |  |
| \$2501+           | \$300      | \$350                             | \$750                   |                                   |  |  |

|  |    |                     |
|--|----|---------------------|
| Enter Your Merchandise Total in the Box to the Right   | ▶▶ | Sub-Total           |
| Tax is for Illinois residents ONLY, in the Amount of 10.25% of Your Sub-Total                  | ▶▶ | Tax (if applicable) |
| Use the Shipping Table on the Left to Enter Your Shipping Charges                              | ▶▶ | Shipping            |
| Total All Boxes (Sub-Total, Tax (if applicable) and Shipping) to Complete Your Grand Total Due | ▶▶ | Grand Total Due     |

**CUSTOMER BILLING INFORMATION** - Orders may be placed online at [www.iahcsmm.org](http://www.iahcsmm.org) or returned with this completed form to IAHCMM, 55 West Wacker Drive, Suite 501, Chicago, IL 60601 or by fax to 312.440.9474. Submit ALL fees with this form, in the form of: Check, Money Order, Bank Draft or Credit Card (Visa, MasterCard, Discover, or American Express). Note: Tax is applicable to purchases only if you are an Illinois resident. It is recommended that organizations that are tax exempt in Illinois should mail or fax a printed version of the order form with their tax exempt certificate (online orders will, by default, be charged tax if the ship-to address is based in Illinois).

My check, money order, or bank draft is enclosed, made payable to IAHCMM  My credit card is to be charged, and I have supplied ALL requested information below:

|                             |                         |   |
|-----------------------------|-------------------------|---|
| Credit Card Number          | Expiration Date         | CVV Number (for security precautions, some credit card companies have added a 3 or 4 digit number on the front or back of the card) |
| Printed Card Holder's Name  | Card Holder's Signature | Date  |
| Purchaser Email for receipt |                         |   |