

Accessing Your IAHCSSM Account

Step 1) Visit <https://myaccount.iahcsmm.org> and select “Forgot your password?” to set up your password in our new system. A verification code will be emailed to you to complete the process.



Welcome to the IAHCSSM Customer Portal

Are you a current IAHCSSM member or certificant logging in for the first time? If so, click the “Forgot your password?” link below to set up your new password. Your username is your email address that is linked to your IAHCSSM record.

Sign in with your email (username) and password

Username

[Forgot your username?](#)

Password

[Forgot your password?](#)

If you need help remembering which email is linked to your account, please email mailbox@iahcsmm.org and we will be happy to assist you. If you are a member or hold a certification with IAHCSSM, please DO NOT click to Sign Up or create a new account.

Sign In

[Need an account ? Sign Up](#)

Step 2) Once you're logged in, select “View/Renew My Certification” from the “Certifications” dropdown menu.

A screenshot of the IAHCSSM Customer Portal. The top navigation bar includes the IAHCSSM logo, "My Account", "Community", "Events", "Donations", "Store", and "Certifications". The "Certifications" dropdown menu is open, showing options: "View My Credit History", "View/Renew My Certification" (circled in red), "Report CEU Credits", "Apply for Certification", and "View Certification Application History". The background features a large banner with the text "PROCESSING CHANGE" and "A STRONGER FUTURE FOR OUR PROFESSION".

Step 3) As long as your application status is “In Progress”, you may access it by clicking on “View Application” and then selecting to “Resume Saved Application”.

Note: if you hold more than one certification with IAHCMM, you will need to complete each application. Please complete your CRCST first if applicable.

Certification	Status	Created Date	Submission Date	
CERTIFIED REGISTERED CENTRAL SERVICE TECHNICIAN (CRCST)	<u>In Progress</u>	9/1/2021	9/1/2021	View Application

Tasks

- [Apply for a Certification](#)

Other Information

Tasks

- [Resume Saved Application](#)
- [Cancel Application](#)
- [Return to Certification Menu](#)

Step 4) Walk through the application steps in order to upload your Continuing Education (CE), agree to the Statement of Understanding, and submit your renewal fee.

Steps

- Instructions Page
- CE Requirement (12 Required)
- Statement of Understanding
- Pay and Complete Submission

[Hide Instructions](#)

To reinstate your **Certified Registered Central Service Technician (CRCST)** credential, you must complete **12 hours of Continuing Education (CE)**.

Once your hours are completed in full, you will be prompted to read and attest to IAHCMM's Statement of Understanding.

Upon completion of the reinstatement application, you will be able to review your submission. *The single \$50 fee covers all your reinstatements, no matter how many credentials you may hold with IAHCMM. If you have already paid the fee, you will see a \$0 balance for this credential. Please add the \$0 balance to your cart and complete the order.*

After submitting your reinstatement application, IAHCMM will review your information. **Please allow one to two weeks for this review.** If your reinstatement application is approved, IAHCMM will email you instructions to print your new certificate. If your application is not approved, you will have the chance to resubmit your materials, as long as you are still within the timeframe.

This certification must be maintained on an annual basis.

If you need any assistance, please contact the IAHCMM Certification Department at certification@iahcmm.org.

[Continue](#)

Once your payment is submitted in full, IAHCMM staff will review your application for processing.